



Guidelines for ISQua Speakers – Poster Display

GENERAL GUIDELINES

Congratulations on having your abstract selected for poster display! We are keen to raise the design standards of conference posters, so remember: **A poster is first and foremost a visual communication.**

Authors must be registered for the conference by **4th February 2021**, in order to display their poster and have their abstract published in the final programme. Click [HERE](#) to register now. The location of your session will be published on the programme in the mobile app, which you will be able to download approximately two weeks before conference.

POSTER DIMENSIONS

Poster maximum size:

Height: 1.80m

Width: 0.90m

Please note that the orientation format of your poster is **Portrait**, see below.

POSTER DESIGN

- The title of your poster should be at the top, in large letters to get the viewer's attention.
- Posters should then display the abstract number, authors, institutions of origin and contact details (contacts detail optional).
- Your goal is to convey a clear message and support it with a compelling combination of images and short blocks of text.
- All text on the objectives, methods, results, and conclusions need to be kept brief.
- Every element, including graphs and tables must be easily readable from a distance of 2 metres.
- Consider how best to use colour, photos, charts and pictures to enhance the information.

POSTER DISPLAY AT THE CONFERENCE

- Each poster board is numbered, corresponding with your abstract number. A list will be available onsite with the reference number, poster title and list of authors.
- Fixation: Material will be provided on site at the Conference Poster Desk. Push pins, staples etc. are NOT allowed.
- Set-up and dismantle: Authors are fully responsible for the set up and dismantling of their poster according to the schedule given.

POSTER AWARDS CRITERIA

Posters will be judged by the following criteria:

- Clarity of project and outcomes
- Robust methods and findings
- Relevance to improving quality and safety
- Design - key points clearly stated
- Use of graphics, photos, illustration

SET UP AT THE CONFERENCE

From: 07:30 - 10:00 on Friday 9 July 2021
Dismantle: Before 15:00 on Sunday 11 July 2021

- **Posters should be displayed from Friday 9 - Sunday 11 July 2021**
- Posters not removed by 15:00 on 11 July will be taken down by staff and no responsibility can be taken for their safe return.
- Authors of accepted posters will be requested to stand by their poster to be able to discuss it with participants at a designated time which will be communicated closer to the conference.

E-POSTER

In addition to having your physical poster hung at the conference, your poster will be available on the ISQua website and Conference App via an E-poster portal. We will circulate details for uploading your e-Poster shortly.

Confidentiality

Submission constitutes your consent to publication of your Poster. **Please inform us if you do not wish** for your poster to be posted on the ISQua web site.

Sample Poster Outline

Title of the presentation		Abstract N ^o
Name of the author		
Name of the affiliates		
Intro	Results	Conclusion
Method		
Tables	References	Graphs